

TUTBURY WAR MEMORIALS COMMITTEE

Distribution of finalised Minutes

to: Committee members
cc: Parish Council (Chairman, Clerk)
Parochial Church Council (The Venerable John Hall)
Civic Society (Chair)
cfi: Bishop of Stafford

MEETING Held on 23rd April 2013 at 26 Hillcrest, Tutbury at 10am

Present: Mr Rick Nuth (Chairman) Mrs Sue Norris Mr Brian Wright
Mrs Jane Nuth (Secretary) Mrs Lesley Evans Mrs Kay Chapman
Mrs Pol Wood Mr Bob Wood

In attendance: Mr Andy Luffman

1. Welcome

The Chairman welcomed to the Committee Mrs Kay Chapman who was the Parochial Church Council representative.

The Chairman also welcomed a visitor, Mr Andy Luffman who is locally involved in procuring finances for charitable organisations.

2. Apologies: Mr Barton.

3. Minutes of previous meeting

The Minutes of the last Meeting were approved and duly signed by the Chairman (proposed by Bob Wood and seconded by Pol Wood).

4. Matters Arising from the Minutes

The Chairman reported that better photograph of the trophy gun had been found in Tutbury Museum.

There was still no news of the Newton Trust, but a search was continuing.

5. Finalised Constitution

The Constitution of the Tutbury War Memorials Conservation Committee, having been thoroughly read and debated, was duly signed by the Chairman (Rick Nuth), the Secretary (Jane Nuth), the Treasurer (Sue Norris) and three Committee members (Lesley Evans, Bob Wood and Brian Wright).

6. Patron

The Chairman confirmed that, since the last TWMCC Meeting, the Bishop of Stafford, the Right Reverend Geoffrey Annas, had agreed to become the patron of the TWMCC.

It was queried whether or not there was range for another Patron, but no suggestion or decision was taken.

7. Bank Account

The Treasurer reported that an application had been made for a bank account with Lloyds TSB Bank to be opened in the name of the Tutbury War Memorials Conservation Committee. This would take another 3-4 weeks and the name of the account will also be "TWMCC" for ease in writing cheques.

8. Grants & Fundraising including Donations Book

The Chairman reported that Tutbury Parish Council had awarded a grant of £100.00 to Tutbury War Memorials Conservation Committee. This had been requested for the 2nd edition of the Tutbury Book of Remembrance but TPC do not give money to individuals – hence the grant to TWMCC.

It was suggested that application be made to Tutbury Parish Charities for a grant. The Chairman is Mr Owen Dyke.

The Chairman said that Staffordshire County Council would be approached later in the year for a grant for the Tutbury Book of Remembrance (due to the Elections in early May, applications were deferred until June).

Fundraising

Mr Luffman produced a list of sources for fundraising for under £10K. As it was thought that the project would be greater, he offered to email further details for over that amount. He offered to give assistance with completing an application, to ensure that rules and criteria were observed and the timing of the application.

He was pleased to hear that a formal constitution had been drawn up and duly signed, as this was essential. He wondered if the TWMCC should register as a Community Benefit Society. TWMCC may not be able to register as with the Charity Commissioners, the Chairman had read. The Treasurer said that Tutbury Civic Society was registered with CC, as was the Hydro Scheme. She offered to investigate.

The question of matching finances to a grant was raised (or time used). Mr Luffman said that one grant can be matched against another.

He offered to look at the possibility of a grant from Arts Heritage. The Chairman said his findings showed that War Memorials Trust would put up $\frac{3}{4}$ necessary up to £30,000; the funding is provided by English Heritage and the Wolfson Foundation.

The Committee considered whether to ask financial assistance from local companies, such as Nestle, British Gypsum (now part of the Saint-Gobain Group).

He wondered if an Arts Council grant may be applicable. Discussion took place on how to encourage young people to become involved with the project (eg Duke of Edinburgh's Award, local 6th formers, etc).

Mr Wood offered to attend the next Members' meeting of the Co-operative on 1st May, as grants were often awarded to local recipients.

Mr & Mrs Wood had suggested that a Donations Book be sited centrally in Tutbury for local people to make donations and record their names, etc. Mr Wood offered to talk to the Practice Manager at the Tutbury Health Centre. This could be advertised on the website. Any donation cheques could also be inscribed in the Donations Book (if the donor so desire).

Action: RW

Tutbury Museum was an accredited Museum – should this apply to TWMCC? Mr Luffman did not know.

A suggestion for publicity was an approach to Ben Robinson of Burton Albion.

Action: LE

Having been duly thanked for his attendance and information, Mr Luffman left the Meeting.

9. Memorials

The Chairman reported that there was a Memorial to the men of the North Staffordshire Railway who had fallen in WWI on the archway on Platform One at Stoke-on-Trent Station. This includes that name of the Tutbury railway porter Tom Merrey, the youngest soldier to die from the village. He had received a positive response from Virgin Rail to conserving this memorial, prior to them losing the contract.

However, through a Tutbury resident, contact was made with the Jonathon Goodwin who was a Senior Planning Officer in the Heritage and Environment Department at Stoke. He was very grateful for the information, as he had not any knowledge of the memorial; he will progress the care of the memorial in conjunction with the Stoke Conservation Department and the Stationmaster.

a. Croft Conservation quote – not yet received

b. Draft Tender & companies

The Chairman explained the (possible) need for a Faculty from the Diocese – depending upon the amount of work undertaken. He said that he and other Committee members

had met with the Church architect who had agreed to give a specification, though he analysis of the work required differed from that intimated by Croft Conservation. The Chairman had also been in contact with the Diocesan Advisory Committee.

For the draft tender, it was proposed that the Chairman merged the contents of three specifications, when known, into a War Memorial Statement of Work. The suitable companies would be chosen for their very specific abilities, such as Midlands Stone Masonry (who had worked on the Priory Suite). Included in this document should be the request to view and approach other works previously undertaken by the companies.

It was asked who would manage the work, would stage payments be required, etc. The charges for the architect, for example, are approximately £70 per hour. (In the 2009 Report to the Parish Council, a cost of £4K was quoted for managing the work to be undertaken). The Chairman explained that the War Memorial was not Listed but might be considered to be in the curtilage of the Church, which is Grade I Listed. The Memorial was funded by public subscription and in the "closed" churchyard. The Church was in the Conservation area and he would approach the Planning Department to see if any application would be required.

Action: RN

An issue was raised as to who would be qualified to "sign off" work that had been completed. It was felt that this issue would best be resolved after tenders had been received.

Action: carry over

The Chairman said that the War Memorials trust did not give retro-funding.

c. In Memoriam 2014 – Smartwater marking

As this is a free service, it was agreed to investigate if this can be undertaken on the bronze plaques. The Architect had commented that the patina on the plaques was good and the names were clearly legible.

Action: RN

Mrs Chapman asked if the plaques were covered under the Church's insurance. Discussion took place as whether others from Tutbury killed since WWII should be added to the War Memorial. Mr Wright offered to provide the address to write to for details. The criteria for originally including names has never been discovered.

Action: BW

d. War Memorial Garden

The Chairman had written to Tutbury Parish Council, who maintain the closed churchyard. Their response stated that the "responsibility of the Council was to maintain safely and tidily the area" and they would be writing to the Parochial Church Council.

The Chairman suggested that when the work was completed perhaps a smaller flowerbed with evergreens would be easier to maintain.

e. Oddfellows Plaque

The plaque to the Odd Fellows who fell in WWI has been re-sited in the Lady Chapel, underneath the other War Memorials. The Chairman has emailed Mr Chris Tipper to ask if the Burton Odd Fellows would finance the cleaning of this plaque. A reply is soon expected.

Action: RN

f. Roll of Honour of WWI, Book of Honour of WWII and Architect's 1919 Drawing of the War Memorial

The Chairman had contacted the William Salt Library in Stafford regarding the condition of these 3 items which are in St Mary's Priory Church. He offered to take these over for the conservationist's opinion at a mutually convenient time. He had sought the Church Wardens' permission to remove these items temporarily.

Action: RN

The leather bound Book of Honour – the Roll of those who served and those who died in WWII – had been found in the Church safe and was shown to the Committee. Mrs Chapman and Mrs Evans found the names of their fathers and others they knew.

Mrs Chapman also told the Committee that her father had been presented with a barometer after WWII and would send photographs. It was wondered if others had received a similar barometer. Perhaps a copy of the photographs to R A James, the local horologist might shed some light.

Action: RN

Mrs Evans would ask Anthony Ball about the Nestle Book of employees.

Action: LE

10. AOB

a. Facebook page – to be considered

b. Music Festival 14 July 2013

Mr Wood explained that a stall could be taken, for £5, at the Music Festival held at the Castle. This was agreed and the Chairman offered to produce A4 & A5 flyers, etc. The Music Festival was now being run by Cllr Bill Crossley, not Mrs Woodberry.

Action: RN

The Donations Book could be launched at the Music Festival – Mr Wood to investigate.

Action: RW

11. Date of Next Meeting

The date of the Next meeting was Monday 3rd June 2013 at 10am at 26 Hillcrest.

There being no other business, the Meeting closed at 12.20pm