

TUTBURY WAR MEMORIALS COMMITTEE

Distribution of finalised Minutes

to: Committee members
cc: Parish Council (Chairman, Clerk)
Parochial Church Council (The Venerable John Hall)
Civic Society (Chair)
cfi: Bishop of Stafford

MEETING held on Tuesday 2nd September 2014 at 26 Hillcrest, Tutbury at 2pm

Present: Mr R Nuth (Chairman) Mrs K Chapman Mrs L Evans
Mrs J Nuth (Secretary) Mrs S Norris Mr R Wood
Mr B Wright

- 1) **Apologies** were received from Mrs P Wood.
- 2) **Minutes of previous meeting**, as there were no Matters Arising, the Minutes of 2nd July 2014 were duly signed by the Chairman.

JAN reported that Lloyds Bank had not responded to her request for the Donations Book to be left there.

3) **Funding**

- a) The Treasurer reported that there was £741.52 in the bank account.
SN was handed a cheque for £80 (see item 3c).
- b) The Chairman reported that payment for Phase I was now complete.
The plans and some photographs from Smith & Roper (S&R) have been on display at St Mary's Priory Church since the end of July.
- c) Donation from Gary Fish
The Chairman reported that Gary Fish had sent a cheque for £80 to cover the shortfall of the cleaning of the Odd Fellows' plaque (see item 4). This would reimburse TWMPCC for funding the shortfall and would be included in the Donations Book.
The Committee recorded their thanks to Mr Fish and asked that a copy of these minutes be forwarded to him.
- d) British Gypsum
RBN and JAN had given a presentation to British Gypsum and this week had received an email from Gail Higgs, the Administrator, enquiring after TWMPCC's need for donations for the conservation of the War Memorial.

The Chairman had replied giving details of the guesstimate from Smith & Roper (of £15K) plus, it must be remembered, their fees (10-20%) so the total may be about £18K.

RBN also gave details of the War Memorials Trust (WMT) commitment to projects last year and this (and the doubling of applications). The WMT *may not be able* to afford to give 75% of the invoice for the TWMP. Therefore, it would be prudent to consider all other offers of help.

e) J & O Lloyd Trust

RBN and JAN had met Margaret Nickson at the Tutbury Day Weekend. She is on the Board of the J & O Lloyd Trust, which gives money to local, worthy causes.

RBN had received two application forms – one for grants under £5K and one for over £5K.

It was decided to apply for under £5K - proposed by Mrs Norris and seconded by Mrs Chapman. The rationale was that one quarter of the presumed £18K required was £4.5K.

The next Meeting of the Board is 5th November and the closing date for applications is 22nd October 2014. The Chairman would complete the necessary form.

f) Collecting tins

Another fund raising idea, given by RBN, was to purchase and place collecting tins around the village. Although there was first the need to “test the water” at the shops, pubs, etc., this was left in abeyance.

Perhaps, at some stage, there might be the possibility of involving our MP.

4) **Odd Fellows’ Plaque Update**

The Chairman reported that the Independent Order of Odd Fellows plaque had been cleaned front and back. He had had a meeting with Rev Ian who was in full agreement that that the IOOF plaque should be hung on the wall. Likewise, the architect’s drawing of the War Memorial and the WWI Roll of Honour. A Faculty would be needed.

Chris Tipper had secured the shortfall in the payment for this – hence TWMP had been reimbursed.

5) **“Lights Out” Service – Monday 4th August 2014, 10pm, St Mary’s Priory Church**

All who attended this service – to commemorate the beginning of World War I – were very moved by the experience and impressed by Rev Ian. There were about 180 – 200 people present, all of whom left in complete silence.

JAN reported that, in conversation with the MP, Andrew Griffiths, at the “Pimms @ Six”, she mentioned the “Lights Out” Service. He said he already knew – it had been “mentioned in despatches”.

6) Tutbury War Memorial Preservation Project

a) Phase II Plan/Timeline

RBN issued copies of the Phase II Plan (see attachment).

Under "Agreements & Permissions", it is noted that the closing date for the Faculty to the Diocesan Advisory Committee was 23rd September 2014 and that the completion of this was in hand. (The Ven John Hall, who was at Tutbury for 2013, is the DAC Chairman).

RBN then outlined the procedure and that it would probably be mid-October before the DAC decision was known and maybe the middle of November before the Chancellor signs after the public consultation (assuming the DAC support the Petition).

If the DAC support the Petition, we can then start seeking quotes via Smith & Roper at that point although obviously no work can commence.

Under Ref F14 in the plan – it was anticipated that by the end of this year that 3 quotes could be agreed for submission to WMT (who will honour the lowest quote).

RBN proposed to submit a pre-application to WMT in October 2014 (Ref H11) and a full application to the J&O Lloyd Trust (Ref H41).

b) Progress of the Faculty

RBN distributed a "Faculty Document Index", listing all the documentation required to accompany the Faculty application.

There was a need to know if a PCC vote was required before the Faculty is sent and RBN had emailed Kristina at the Diocesan Advisory Committee for clarification.

The next PCC Meeting is 6th October 2014 – which postdates the application.

RW asked if the video could also be included in the application.

What form the submission for the Faculty could be made has yet to be ascertained (whether by post/email – though large/CD).

Mr Wood asked that a heartfelt vote of thanks should be given to the Chairman for all his hard work. This was unanimously agreed.

c) Improved Access to the War Memorial Garden

The Chairman read out the Smith & Roper letter of 28th August 2014.

To improve access to the WM Garden it would cost £1150 + VAT for S&R to draw up the plans, etc. It would cost a further £1800 for administration.

As this is not the main project of the TWMPCC, the Committee felt that the access improvement is the responsibility of the PCC, and they should be asked to undertake this.

RBN would write to thank S&R and would pass this on to the PCC. Proposed by Mrs Norris and seconded by Mrs Chapman.

d) **Future maintenance of the War Memorial Garden**

RBN paid tribute to the work of many who have striven to keep the War Memorial Garden in good order this year – it has never looked better.

It was proposed by RW that a letter of thanks be sent to Brian and Shirley Newton in appreciation of all their work.

Members of the Committee all said they would help with weeding, etc.

7) Funding conditions for War Memorials Trust – proposed Joint Meeting with the PCC

The Chairman said that the War Memorial was on the Agenda for the October PCC Meeting.

There was great need for a joint meeting with the PCC and the TWMPCC with regard to the conditions from the WMT that it is necessary for the TWMPCC to sign but is unable to meet, but which are probably covered by the PCC insurance.

There was also the need for a temporary loan to cover the time delayed grant payments.

Mrs Chapman thought an Extraordinary Joint Meeting with the PSS would be more beneficial. RBN to write to Rev Ian on this matter. Perhaps during the daytime might be possible.

8) Stafford Display – Saturday 18th October 2014

The Chairman reported that he and JAN were to attend on Saturday 18th October 2014 the Staffordshire County Council Exhibition and talks on WWI, with such topics as “Burton on Trent in the Great War”, etc.

There would also be a market place/forum and RBN and JAN have booked a pitch.

RBN would email details of this to all the Committee.

9) Any Other Business

JAN and RBN reported that they had attended the unveiling of the re-sited Tutbury Nestlé Memorial on 2nd July. This is a Memorial to the 15 local Nestlé employees who died in WWI (7 of whom are in the Tutbury Book of Remembrance as are on the War Memorial plaques at St Mary’s Priory Church).

They had also attended the unveiling of the new memorial in Hilton on the Memorial Meadow (one tree for each casualty) on 4th August 2014.

SN was thanked for the cake – much appreciated!

10) Date of Next Meeting

The date of the next Meeting was

Thursday 9th October 2014 at 10am at 26 Hillcrest

The Meeting closed at 4pm

Attachments:

Phase II Plan

Faculty Document Index