

TUTBURY WAR MEMORIALS COMMITTEE

Distribution of finalised Minutes

to: Committee members
cc: Parish Council (Clerk)
Parochial Church Council (Rev Ian Whitehead)
Civic Society (Chair)
cfi: Bishop of Stafford

MEETING held on Thursday 9th October 2014 at 26 Hillcrest, Tutbury at 10am

Present: Mr R Nuth (Chairman) Mrs K Chapman Mrs S Norris
Mrs J Nuth (Secretary) Mrs P Wood Mr R Wood
Mr B Wright

1) **Apologies** were received from Mrs L Evans

2) **Minutes of previous meeting**

JN reported that she had again visited Lloyds Bank, Tutbury, and was still awaiting a reply to her request for the Bank to hold the TWMPC Donations Book.

The Minutes of the Meeting of 2nd September 2014 were then duly signed by the Chairman.

3) **Funding**

a) **Funds in bank account**

The Treasurer reported that the bank account was £741.52. The accounts had been audited (by Jane Taylor) and a note of thanks would be duly sent.

b) **Proposed Donations and Grants Policy**

RBN explained that as he completed the application for a Grant from the J&O Lloyd Trust Fund (see 4 b) below) there was a need for a concise Donations and Grants Policy.

SN suggested that “any surplus funds would be distributed legally by TWMPC with the donors’ approval”. Help would be sought from a solicitor.

Any comments would be welcome.

4) **TWMPC**

a) **Progress of the Faculty**

The agreement of the DAC had been received on 8th October, together with the Public Declaration Notice which would be placed in St Mary’s for 28 days. This would then be returned for to the Chancellor of the DAC for recommendation.

English Heritage had agreed in principle – with the exception of the cleaning methods of the Memorial; as had the DAC. This was being referred to the Consultant Architects.

b) J&O Lloyd Trust Grant application

An acknowledgement of the application (for £4.5K) had been received. It is hoped that this will be presented at the meeting of 5th November.

c) War Memorials Trust grant pre-application (WMT)

RBN had completed the pre-application to the WMT. Due to the great increase in the number of applications being made to the WMT, their completion deadline had stretched from 3 – 10/12 weeks. There is sufficient slack in our timetable to allow for this. RBN would contact WMT.

WMT, a charitable trust, receives money from the Heritage Lottery Fund and the Wolfson Foundation. Money was also being allocated to Civic Voice (to train volunteers to assess War Memorials). The current money allocated was to last 4 years.

Key date: 8.10.14

d) Schedule/Next Steps

RBN explained that it was proposed that Smith & Roper obtain quotes. The tender for this service was £300 + VAT. (There would not be any objection if an increase to this amount was made, if pro rata. The proposed list of contractors was discussed. The quotations should be completed by the beginning of December. Agreement as to which contractor could then be made by the end of the year.

It was necessary to submit 3 quotes to WMT.

Proposed by Mr R Wood

Seconded by Mrs S Norris

e) TWMPCC/PCC Funding Meeting

A meeting with the Parochial Church Council was necessary, as a condition of signing a contract with WMT there should be assurance that, should the War Memorial be stolen/destroyed/falls down this will be replaced. The TWMPCC cannot give such an undertaking. The insurance of the Church should cover this, it is presumed. Also, it was hoped that perhaps the PCC could cover a bridging loan, should this be necessary.

The access to the War Memorial, a separate item, would be a disabled project and not covered by TWMPCC.

The date for this Meeting is **Tuesday 11th November 2014 @ 2pm in the Priory Suite, St Mary's Priory Church.**

f) Funding options – see above

5) Stafford Display, Saturday 18th October 2014, Stafford Council Building

On 18th October 2014 there was to be a day long forum, with opportunities for a market place presentation. RBN and JN would be attending.

6) Remembrance Day Parade, Sunday 9th November 2014, St Mary's Priory Church

RW and PW kindly offered to walk in the Remembrance Day Parade and to lay the TWMPCC wreath.

7) AOB

JN spoke of the Festival of Remembrance Concert at Burton Town Hall on Friday 7th November 2014 at 7.30pm.

BW told of the evening of 15th November at Rolleston British Legion Club when Silver Sax would be performing, tickets were £2.50 from him.

There was to be a Live and Local performance in the Village Hall on Thursday 6th November, at 7.30pm, entitled "Each Slow Dusk", about WWI.

RBN reported that the previous week he had removed last year's wreaths from the War Memorial and the marks left on the Memorial had been noted. Following WMT's advice, it was suggested that perhaps a mechanism for holding the wreaths could be assembled.

BW offered to weed the War Memorial garden prior to the Remembrance Day Service.

8) Date of Next Meeting

The date of the next Meeting was agreed:

Thursday 13th November 2014 at 10.30am at 26 Hillcrest

(two days after the meeting with the PCC)

There being no other business, the Meeting closed at 11.35am