

TUTBURY WAR MEMORIALS COMMITTEE

Distribution of finalised Minutes

to: Committee members
cc: Parish Council (Clerk)
Parochial Church Council (Rev Ian Whitehead)
Civic Society (Chair)
cfi: Bishop of Stafford

MEETING held on Thursday 13th November 2014 at 26 Hillcrest, Tutbury at 10.30am

Present: Mr R Nuth (Chairman) Mrs S Norris (Treasurer)
Mrs J Nuth (Secretary) Mrs P Wood Mr R Wood

- 1) **Apologies** were received from Mrs K Chapman, Mrs L Evans and Mr B Wright.

It was established that the meeting was quorate.

- 2) **Minutes of previous meeting**

JN reported that Lloyds Bank had not responded to her request following her visit.

The Minutes of the Meeting of 9th October 2014 were then duly signed by the Chairman.

- 3) **Funding**

- a) **Funds in bank account**

The Treasurer reported that the bank account was £741.52.

- b) **Donations**

The Secretary passed over donations amounting to £85, three being from the Remembrance Day Service.

- c) **Proposed Donations and Grants Policy**

The revised document had been cleared by the legal adviser. Further discussion took place and many suggestions were made as how to generate funds, e.g. - a Facebook page to be created (though a "Donate" button would require a special account with PayPal RN

wallet sized cards, similar to the leaflet given out on Remembrance Sunday and perhaps these could be positioned in a local shop/establishment – with perhaps the donations going directly to the Treasurer RN

- 4) **Remembrance Day Parade**

Mr & Mrs Wood had walked in the Parade around Tutbury and had laid the TWMPCC wreath.

The Parade and the Service, in a very crowded church, was well received, though it was felt that administrative lessons could be learnt for next year (identifying the wreath layers –

perhaps with badges, to ensure they were correctly seated in church; the breakdown after the Service, etc.). RN had raised this with the Vice Chairman of the PCC. This was on the agenda for the next PCC Meeting.

In his absence, BW was thanked for their work on the War Memorial garden prior to the Remembrance Day Service, which has never looked better.

5) Stafford Conference and TWMPD Display

RN and JN reported that, on 18th October, they had attended a Conference in Stafford County Buildings and had taken their WWI TWMPD Display, showing the work on the War Memorial.

There were several speakers – one on the Tolkien Trail, illustrating walks on Cannock Chase and local places where the author had been billeted in WWI; others who were preparing books on WWI men from their locale, etc.

RN explained that one outcome had been to illustrate the need for an “umbrella” to gather the Staffs websites into one place, to ensure that all the work undertaken is not lost. It is hoped that Staffs County Council would undertake the preparation of a catalogue of details. For example, the Tutbury Book of Remembrance is lodged with the British Library, but this cannot be “Googled”.

6) TWMPD

a) TWMPD/PCC Funding Meeting

The combined TWMPD/PCC Meeting held on 11th November 2014 in the Priory Suite, had been most positive. Please see notes from the Meeting attached.

We await the agreed outcomes to be put in writing.

b) Progress of the Faculty

The Public Consultation Notice had been displayed in and outside St Mary’s for 28 days. This had been signed, scanned and had been returned to the Chancellor of the DAC for recommendation. The recipient of the email was away for a week.

c) Quotes

RN reported that Smith & Roper, the Conservation Architects, had sent out tenders to 7 companies, with a cut- off date of 21st November 2014. The preferred quotes should be available one week later (after quote analysis by S&R).

The total would include the fixed fee for S&R (the quote is not big enough for a percentage of the amount being levied).

RN reported that he had met with 2 contractors at the War Memorial – Skillingtons and Mark Eaton. The former noted that the paving stones were not Yorkstone but Hollington stone (as with the War Memorial) and would be difficult to obtain and there might be problems with the scaffolding.

d) **War Memorials Trust grant pre-application (WMT) and early full application**

RN reported that as of that morning he had received email confirmation of the go ahead from WMT for the formal application, which should be made by the end of the year.

The Conservation Officer was again Emma Suckling. Caveats were listed and there was the need to clarify what can/cannot be allowed and the additional paving. Further conversation was needed. **RN**

RW proposed a vote of thanks to RN for his hard work. RN also explained that, outside London there were only WMT volunteers – and JN and RN were two of the volunteers for Staffordshire and Derbyshire.

e) **J&O Lloyd Trust Grant application**

RN reported that there had not been any further information following the Application Meeting which should have been held on 5th November.

f) **Other Grant Applications**

Discussion was centred on other sources of grants/funding available.

g) **Schedule/Next Steps**

RN presented the latest high level schedule – copy attached

h) **Funding options – see above**

It was agreed to wait until the total amount of the quote was known before seeking other funding options.

Suggestions included a lunch as a fund raising event; a concert and to approach Andrew Griffiths, MP at that day's WI Meeting.

7) **Rededication - Standards & Bugler**

It was hoped that BW would be present and may be able to give an update on the above as he was asked to enquire into making bookings previously.

8) **AOB**

RW offered to approach the Chemist shop with a view to the Donations Book & small information cards being displayed on the counter.

It was queried whether TWMPCC could hold a stall at the forthcoming Christmas Festival, Tutbury High Street on Saturday 29th November 2014. **JN**

9) **Date of Next Meeting**

The date of the next Meeting was agreed:

Wednesday 3rd December 2014 at 10.30am at 26 Hillcrest

There being no other business, the Meeting closed at 12.30pm