

TUTBURY WAR MEMORIALS COMMITTEE

Distribution of finalised Minutes

to: Committee members
cc: Parish Council (Clerk)
Parochial Church Council (Rev Ian Whitehead)
Civic Society (Chair)
cfi: Bishop of Stafford

MEETING held on Sunday 8th February 2015 at 26 Hillcrest, Tutbury at 2.30 pm

Present: Mr R Nuth (Chairman) Mrs K Chapman Mrs L Evans
Mrs S Norris Mrs J Nuth (Secretary) Mrs P Wood
Mr R Wood Mr B Wright

Following the AGM Lunch at the Castle Hotel, Hatton, together with spouses, a Meeting followed at 26 Hillcrest. All Committee members were present.

- 1) **Minutes of previous meeting** of 14th January 2015 were approved and duly signed by the Chairman.
- 2) **Civic Voice Report**

The Chairman and JAN gave details of their attendance at the Civic Voice Meeting in Birmingham on 17th January 2015. War Memorial Trust's staff outlined how to assess the condition of a War Memorial. Groups were then sent to the Cathedral and to a church to complete an exercise assessment and to report their findings. WMT's rationale for doing *less* was explained – that the Memorial should remain as close as possible to that which the mothers and relatives of the fallen had touched when the Memorial was first erected.

Also present was Frances Morton, WMT Chairman, to whom RN talked not only about our War Memorial, but also about the professionalism of her staff, whom we had met at St Mary's on 13th January 2015.

- 3) **Faculty**

The Chairman reported that, in the light of the latest assessment (see [4] below), revised applications to English Heritage¹, *Conservation Officer* and the

¹ Note that under Government direction **English Heritage** will be split into two bodies as from April 1st 2015. The organisation that will continue to be known as **English Heritage** will retain the management of the physical elements, or collection, of the current organisation, i.e. running the houses, gardens, castles, etc. The new body, **Historic England**, will continue the role of giving expert advice to owners of buildings and championing the wider historic environment; it is Historic England that we will have contact with in the future.

diocese would have to be made. He would undertake to send the revised Specification of Materials & Works.

RN explained that it may be necessary for the diocese to request a new Faculty or to accept the current approved document. The recommendation form had been forwarded to the Chancellor. Their decision is awaited.

4) Smith & Roper Specification of Materials & Works and Tender

Smith & Roper had had discussion with Emma Suckling of WMT regarding the re-grouting.

On the basis of the revised Specification of Materials & Works, S & R had issued tenders, the cut-off date being 14th February.

S&R invoice - £837.60 incl. VAT (terms: 30 days from 4th February) – had been received by the Chairman. It was hoped that the PCC may fund part or all of this invoice. A copy of the invoice had been emailed to the PCC Treasurer.

5) WASP Grant

The Chairman reported that a grant application had been made to the WASP Fund from ESBC for £4,500. The outcome should be known in early February.

6) WMT Grant

The grant application for the WMT Grant had to be completed by the end of March. RN would finalise this when the choice of tender had been made.

7) Charity Registration

JAN reported that Tutbury Lloyds Bank had given money to local charitable causes – which were Charity Registered.

The Treasurer, SN, would investigate this on behalf of TWMPCC.

8) Memorial Garden – proposal for obtaining a quote

RN distributed a diagram of the proposed garden around the War Memorial. This showed an extra layer of paving and grass. Also included were two wreath holders (the current model being the Mark 1 edition).

It was thought that approaches to local contractors could be made for the landscaping, perhaps wrought iron wreath holders, etc.

The current planting would have to be lifted prior to the commencement of the conservation work.

It was felt necessary that a specification should be drawn up to send to contractors and perhaps the J & O Lloyd grant may be used (as this has

flexibility or usage). Discussion and the suggestion of possible contractors then ensued.

9) AOB

RN said he was still awaiting a grant application form from Tutbury Parish Council, via Pete Steadman.

RW told how permission had been given for a window display in the window of Dean & Smedley in the High Street. RN reported that two purple collecting tins had arrived.

A stall should be taken at the Tutbury Farmers' Market on Sunday 26th April, to raise the profile of TWMP, perhaps with a raffle.

BW asked if to raise funds elements (or parts) of the project/landscaping could be sponsored.

10) Date of Next Meeting was arranged for Wednesday 11th March 2015 at 10.30am at 26 Hillcrest