

TUTBURY WAR MEMORIALS PRESERVATION COMMITTEE

Distribution of finalised Minutes

to: Committee members
cc: Parish Council (Clerk)
Parochial Church Council (Rev Ian Whitehead)
Civic Society (Chair)
cfi: Bishop of Stafford

MEETING held on Wednesday 11th March 2015 at 26 Hillcrest, Tutbury at 10.30 pm

Present: Mr R Nuth (Chairman) Mrs K Chapman Mrs L Evans
Mrs S Norris (Treasurer) Mrs J Nuth (Secretary) Mrs P Wood
Mr R Wood Mr B Wright

- 1) **Apologies:** None required!
- 2) **Minutes of previous meeting** were duly signed by the Chairman.
- 3) **Events - past**
 - a) **Thurs 12th Feb - Presentation to Tutbury WI**

The Chairman and JAN had given another presentation to Tutbury WI. This time they spoke on the second Edition of the Tutbury Book of Remembrance and the War Memorial Preservation Project
 - b) **Sat 28th Feb - Staffordshire War Memorials – Condition assessment of War Memorials & Heritage Lottery Fund (HFL)**

Mrs Norris, RN and JAN had attended a meeting at Staffordshire County Hall. Speakers from Civic Voice outlined how to assess a war memorial and the audience were invited to participate in an actual assessment of a local memorial. (RN and JAN had attended a similar talk in January).
Again, it was felt that, for our purposes, we did not qualify for funding from HFL.
 - c) **Thurs 5th March – Presentation to Tutbury Civic Society**

RN and JAN had, at short notice, given a talk to Tutbury Civic Society. As so many of the audience had heard their previous talks (on the Book, etc.), the topic was an update on the Preservation of the War Memorial.
- 4) **Funding**
 - a) **Funds in bank account** £868.52, as of 11.3.2015
 - b) **Smith & Roper Invoice**

The Chairman was very happy to report that the Parochial Church Council had paid Smith & Roper's invoice for **£837.60, inc VAT.**
Through Mrs Chapman, the Chairman asked her to convey the Committee's most grateful thanks to the PCC.

c) Donations

The Chairman handed to the Treasurer two cheques, one for £40 from TCS and one for £50 from Burton MS Society (the latter being the result of two talks given by RN and JAN in 2014).

d) Online banking

SN reported that this was now operational

e) Charity Registration

This would appear to be a complex area – further research will be needed later when possible financial thresholds might be reached.

5) TWMP - if not covered in 4) above

a) Faculty/Historic England

RN reminded the Committee of the name change from 1st April 2015 for the expert advice on buildings, etc., would be known as Historic England.

He was happy to report that the Chancellor for the Diocese had decided that a new Faculty application was not required and a revised Faculty has been issued.

b) Quotes

RN circulated the list of quotes received by Smith & Roper for the revised tender. Showing the percentage of reduction in cost. Two previous companies chose not to re-quote.

Midlands Stone Masons had happily requoted and again had submitted a fair costing. This was with a view to starting in the summer, subject to WMT grant application being successful; notification is expected in mid-June.

c) WASP Application

The Chairman was happy to report that the WASP Application had been successful and a grant of £1K had been secured.

d) Grant "allocation"

RN distributed a table demonstrating how the different grants could be allocated.

e) War Memorials Trust grant application

The Chairman said that he had begun to complete the Grant Application to WMT. This was due by the end of March.

SN offered to peruse the completed documents.

f) Other grant applications/funding options

British Gypsum/ Tutbury Parish Council may be approached.

g) Schedule/Next Steps

There may be the necessity for a bridging loan, as WMT will only pay *on completion of the project (ie sight of the completion Certificate)*.

The chosen contractor will, possibly require payment before this time.

6) Future activities

a) Sun 26th April – Tutbury Market

SN would check the possibility of a “free stall for local community groups” and report back to the next Committee Meeting.

b) Hatton WI presentation

RN and JAN had been asked to give a presentation to Hatton WI on Wednesday 13th May 2015 at the Jubilee Hall. The subject would be how to start preserving a War Memorial.

7) AOB

The grateful thanks of the Committee were expressed to Cllr Liz Staples and to St Mary’s Parochial Church Council on the immense support they have given to our project.

Mrs Evans, with the full support of the Committee, asked that a quarterly amount should be paid to the Chairman to cover stationery, etc.

The Chairman (and Secretary!) expressed his most grateful thanks and accepted a cheque for £25.00.

8) Date of Next Meeting

The date of the next Meeting is Wednesday 15th April 2015 at 10.30am at 26 Hillcrest.