

TUTBURY WAR MEMORIALS PRESERVATION COMMITTEE

Distribution of finalised Minutes

to: Committee members
cc: Parish Council (Clerk)
Parochial Church Council (Rev Ian Whitehead)
Civic Society (Chair)
cfi: Bishop of Stafford

MEETING held on Wednesday 15th April 2015 at 26 Hillcrest, Tutbury at 10.30 am

Present: Mr R Nuth (Chairman) Mrs S Norris (Treasurer) Mrs J Nuth (Secretary)
Mrs P Wood Mr R Wood Mr B Wright

- 1) **Apologies** were received from Mrs Chapman and Mrs Evans.
- 2) **Minutes of previous meeting** were approved and duly signed by the Chairman
- 3) **Funding**
 - a) **Funds in bank account**

The Treasurer reported that there was a balance of £933.52 in the account as 15th April. This included donations received last month from Burton MS Society and Tutbury Civic Society.
 - b) **Donations**

A £10 donation had been given anonymously.
- 4) **Tutbury War Memorial Preservation Project**
 - a) **Historic England**

The Chairman stated that, as of 1st April 2015, English Heritage had split into two and Historic England should be contacted in future.
 - b) **War Memorials Trust grant application**

The Chairman reported that the grant application to War Memorial Trust had been submitted and acknowledged electronically. Hard copy of the application had also been posted and received.

There is a 12 week response time – ie by 10th June 2015.
 - c) **J&O Lloyd Trust**

The Chairman distributed Appendix 1. Following discussion, he would write to ensure that the Trust would be happy with the breakdown as shown in the Appendix.
 - d) **Grant "allocation"**

SN again thanked RN for all his hard work.
 - e) **Other grant applications/funding options**

This would be held in abeyance to see if required.
 - f) **British Gypsum/Wreath Holder**

On 7th April 2015, RN, JAN and RW had attended a meeting at British Gypsum and were happy to report that Mrs Gail Higgs had secured a donation of £1,250 for the wreath holders.

This was part of their Centenary project.

 - i. **Design**

Discussion took place on the design and designer of the wreath holders. RW suggested a curved structure, perhaps incorporating poppies. British Gypsum

were to be involved in the design and ask that their "British Gypsum" badge be attached.

Although it was thought a good idea for the school(s) to be involved, given the time in the scholastic year, this was not thought possible.

- ii. **Manufacture** – a list of possible manufacturers is being created
- iii. **Installation** – a list of possible installers is being created

g) War Memorial Garden

This was discussed with regard to the design and local contractors who may be suitable.

h) Schedule/Next Steps

Letter of intent to S&R when funding is available

S&R would then write to Midlands Stone Masons. There would not be any feedback to us from MSM.

As soon as the target for fund raising is reached, the Committee asked that the conservation should be commenced.

The Chairman can activate this forthwith (proposed by Mr Wood and seconded by Mrs Norris)

5) Future activities

a) Sunday 26th April – Tutbury Market

The reserving of tables for the above event was not clear. RN and JAN were not available as would be in St Mary's Church and advertising TWMPCC there.

b) Hatton WI presentation – Wednesday 13th May 2015

The projector screen was requested by RN from RW for this event.

6) Any Other Business

British Legion Walk: BW told the Committee of the Walk in Rolleston on Saturday 9th May 2015 for the British Legion Poppy Appeal, 12.00 – 2pm

Wreath Holder – additional: The wreath holder frame was 6' x 4' – not all wreaths are the same size. Suggest 2 off 6' x 2'. To be tied on after the Remembrance Service laying of wreaths. The Remembrance crosses could be put in ground or on the wreath holder. RN to email the general parameters.

7) Date of Next Meeting

This was provisionally arranged for Wednesday 13th May 2015 @ 10.30am at 26 Hillcrest. In the event of this date not being suitable, RN would negotiate a different date.

Post Script: The date was later altered to Wednesday 27th May 2015 at the time and place as stated above.

The meeting closed at 12.15pm.

APPENDIX 1

Grant Allocation

	Phase I	Revised Spec & Quotes	Preservation	S&R Management Fee	Extra paving	Garden	Wreath Holder	Maintenance Fund	Totals	Status
	Actual Costs/Quotes					Estimated Costs				
Stage Cost	£3,852	£838	£10,752	£1,458	£900	£750	£1,250	£1,000	£20,800	
Grants										
ESBC-P1	£1,926								£1,926	<i>Invoice Paid</i>
WMT-P1	£1,926								£1,926	<i>Funds Received</i>
PCC		£838							£838	<i>Invoice Paid</i>
WMT			£9,160.00						£9,160	<i>Offered</i>
WASP			£1,000.00						£1,000	<i>Offered</i>
BG							£1,250		£1,250	<i>Sponsored to limit</i>
J&O			£592.00	£1,458.00	£900	£750		£800	£4,500	<i>Offered</i>
Status	Paid	Paid	Funded	Funded	Funded	Funded	Funded	Funding Required	20,599.60	
Further Funding Required									£200	