

TUTBURY WAR MEMORIALS PRESERVATION COMMITTEE

Distribution of finalised Minutes

to: Committee members
cc: Parish Council (Clerk)
Parochial Church Council (Rev Ian Whitehead)
Civic Society (Chair)
cfi: Bishop of Stafford

MEETING held on Wednesday 27th May 2015 at 26 Hillcrest, Tutbury at 10.30 am

Present: Mr R Nuth (Chairman) Mrs S Norris (Treasurer) Mrs J Nuth (Secretary)
Mrs L Evans Mrs P Wood Mr R Wood
Mr B Wright

- 1) **Apologies** were received from Mrs Chapman.
- 2) **Minutes of previous meeting** were approved and duly signed by the Chairman.
- 3) **Funding**
 - a) **Funds in bank account**

The Treasurer reported that there was a balance of £1023.52, which included the kind donation from Hatton WI.
 - b) **Donations**

An anonymous £20 donation had also been given.
- 4) **Past activities**
 - a) Sunday 26th April saw the first Farmers' Market in 400 years in Tutbury High Street. RN and JAN were "Church sitting" at St Mary's Priory Church and telling the interested stream of visitors about the Church's history and the War Memorial.
 - b) The Chairman and JAN had given a presentation to Hatton WI on 13th May 2015, which was well received.
- 5) **Tutbury War Memorial Preservation Project**
 - a) **Contractor damage to War Memorial steps, wreaths and Remembrance crosses**

As emailed to the Committee on 8th May 2015, the Chairman explained that the top step of the War Memorial had been scraped, three wreaths damaged and some of the Remembrance crosses demolished. This damage was by the contractor hired by Tutbury Parish Council to mow the "closed churchyard" – the irony being that the worst wreath damaged had been laid on behalf of Tutbury Parish Council.

The wreath holder had now been moved back 2ft and raised.

The Chairman also reported on the email response from the Clerk to TPC.
 - b) **Funding**
 - i) **War Memorial Trust grant**

As stated in recent emails, the Chairman reported that TWMPCC had been awarded a WMT grant of £9160.00. He now had a contract to be signed and Midland Stonemasonry (the contractors) have been sent a contract to sign. Once a commencement date is known, then the Chairman will give WMT 2 weeks'

notice. He will also need to inform WMT on completion.

A bridging loan had been arranged with the PCC (if required), as WMT will only pay on completion (as learnt from Phase I).

ii) **J & O Lloyd Trust**

The Chairman would inform the J & O Lloyd Trust that all funds were now in place for our project to start.

iii) **Grant allocation**

The Chairman explained that the grant from the WASP fund would be paid directly on their receipt of an invoice from our contractor.

It was thought that the 'Maintenance' element of the expenditure would cover two cycles of cleaning the bronze plaques on the War Memorial (required every 3-5 years) using the approved DOFF system and followed by re-waxing.

c) **Historic England (formerly English Heritage)**

The Chairman would write to ask if, as there was less invasive work to be undertaken and grants and the Faculty were in place, whether further permission from Historic England was needed.

d) **Conservation**

There was still no date of commencement from Midland Stone Masons.

e) **British Gypsum/Wreath Holder - Design, Manufacture, Installation**

Discussion took place on the proposed design of the Wreath Holder – whether to be with a lip/leaning/incorporated design – to be presentable on the back, as seen from the footpath.

Various local suppliers were named and enquiries would be made.

f) **Both walls adjacent to the War Memorial steps**

A requested quotation had not yet arrived for the repair to the walls. It was suggested that, funds allowing, the Committee may give half towards the repair to the Parochial Church Council.

g) **War Memorial Garden**

Volunteers were needed for weeding, and for moving the plants to other areas of the churchyard. This to be undertaken before the start date of the conservation. RBN would telephone soon to elicit a date.

Once the work was completed, new plants would be purchased and the Committee would work with Roger Sharp et al to plant these.

h) **Schedule/Next steps**

RW reminded the Committee of the need for the display in the chemist's window (JAN and RBN would prepare this).

6) **Future activities**

Once the work on the War Memorial was completed, then thoughts could turn to the commemoration (tentatively listed as 1st July 2016 – centenary of the 1st Day of the Battle of the Somme). The celebration for the Committee could also be arranged.

7) Any Other Business

The Chairman said that listing the War Memorial with Historic England - to highlight its status/protection - was a priority.

The success of securing the funding should be in Tutbury Village News – JAN would arrange this.

Further discussion on the design of the wreath holder followed – the size/height clearance (for the mower/trimmer), the structure of the legs (?concreted in or not – again to sustain strimming, etc.), the material required/design to facilitate the adhesion of the wreaths.

8) Date of Next Meeting

The date of the next Meeting is Wednesday 24th June 2015 @ 10.30am at 26 Hillcrest.

The meeting closed at 12.05pm.

APPENDIX 1

Grant Allocation

	Phase I	Revised Spec & Quotes	Preservation	S&R Management Fee	Extra paving	Garden	Wreath Holder	Maintenance Fund	Totals	Status
	Actual Costs/Quotes					Estimated Costs				
Stage Cost	£3,852	£838	£10,752	£1,458	£900	£750	£1,250	£1,000	£20,800	
Grants										
ESBC-P1	£1,926								£1,926	Invoice Paid
WMT-P1	£1,926								£1,926	Funds Received
PCC		£838							£838	Invoice Paid
WMT			£9,160.00						£9,160	Offered
WASP			£1,000.00						£1,000	Offered
BG							£1,250		£1,250	Sponsored to limit
J&O			£592.00	£1,458.00	£900	£750		£800	£4,500	Offered
Status	Paid	Paid	Funded	Funded	Funded	Funded	Funded	Funding Required	20,599.60	
Further Funding Required									£200	