

TUTBURY WAR MEMORIALS PRESERVATION COMMITTEE

Distribution of finalised Minutes

to: Committee members
cc: Parish Council (Clerk)
Parochial Church Council (Rev Ian Whitehead)
Civic Society (Chair)
cfi: Bishop of Stafford

MEETING held on Wednesday 24th June 2015 at 26 Hillcrest, Tutbury at 10.30 am

Present: Mr R Nuth (Chairman) Mrs S Norris (Treasurer) Mrs J Nuth (Secretary)
Mrs K Chapman Mrs P Wood Mr R Wood
Mr B Wright

- 1) **Apologies** were received from Mrs Evans.
- 2) **Minutes of previous meeting** were signed by the Chairman.
- 3) **Funding**

The Treasurer reported that the funds in bank account were £5,548.52.

The invoice from Smith & Roper invoice for £324.60, being the last payment for their work, was payable by 8th July 2015. SN would attend to this.

The anticipated funds were grants from ESBC, J & O Lloyd Trust and War Memorials Trust.

The grant from British Gypsum was for the wreath holders (see below).

The garden area around the War Memorial would also be renovated.

RW asked if there was a facility for acknowledging any monies received. JAN showed the Committee a "Thank You" card, bearing the earliest photograph of the War Memorial, which was sent with grateful thanks.

4) **TWMPP**

The Chairman reported that the form for the War Memorials grant had been signed by himself, the contractor declaration had been signed by Midland Stonemasonry, both had been received by WMT.

The date of commencement of work was 3rd – 28th August 2015. The completion report would then have to be signed and submitted to WMT.

The Chairman reported that the cheque had been received from J & O Lloyd Trust and had been banked.

4.1 Grant allocation {see chart attached)

4.2 Historic England has granted permission for the revised conservation work.

- 4.3 War Memorial Garden plants and roses will be transferred before the conservation work commences. This will be church-led, guided by Roger Sharp. The timing would be a fortnight prior to the commencement of work (see 4.5 below). The wreaths will be removed, cleaned and placed in the Lady Chapel.
- 4.4 Site meeting will be on Thursday 30th July @10am (date alteration - see note below). The Chairman would send finalised details to Rev Ian Whitehead, Roger Sharp, Rosemary Tunstall, Joycelyn Hickman, Judith Collison, Smith & Roper and Midland Stonemasonry.
- 4.5 Conservation work would commence on 3rd August 2015. The Chairman thought it appropriate to site an A-frame by the War Memorial to explain what was happening. One, belonging to Church, had been obtained from Glenys Shenton and the Chairman had purchased paint and the posters were ordered. The Committee would cover the costs (£20 + £20). Daily photographs and a video diary would be taken during the work.
- 4.6 For the wall adjacent to the War Memorial steps, to date a quote has not been received. This would be useful information, when entering discussions.
- 4.7 War Memorial Garden new design. Paul Steed, from East Staffordshire Horticulture Division, has offered help with the new planting.

5) British Gypsum/Wreath Holder

- 5.1 Permissions would have to be obtained and the Chairman would enquire from the DAC if a Faculty would be required; there was no indication as to what design was acceptable (as this is possibly unique) and there would certainly be delays.
 - 5.2 RW and PW had seen a black, metal poppy design of railings in Holmfirth. The Council, which had paid and installed the railings, were to be contacted by PW.
 - 5.3 Suggestions as to local companies to be approached for manufacture and installation were made
 - 5.4 The Chairman suggested that the War Memorial should be listed to highlight its importance, in light of the damage to the wreaths, remembrance crosses.
 - 5.5 The Parish Council has been contacted to see if their contractor for the maintenance of the Closed Churchyard had any input to make regarding Wreath Holders or garden redesign. The Chairman has been advised that the contractor has no comments to offer.
- 6. Past activities** RBN and JAN, whilst on holiday in Hythe, Kent, had been given a conducted tour of the war memorials in Canterbury Cathedral. They had also seen the very moving Road of Remembrance in Folkestone.

7. Schedule/Next Steps (see plan attached)

The Chairman reported that the Parochial Church council had agreed to a bridging loan to pay the contractors, etc., before the WMT's grant is received.

8. Future activities

- 8.1 Community Garden Award ceremony – RBN and JAN had been asked to collect East Staffordshire In Bloom award for the War Memorial garden on Saturday 27th June 2015 at Burton Market Hall.
- 8.2 Hilton WI presentation – it had been mooted that Hilton WI may like a presentation on the War Memorial in the future, but no date had been requested.

9. Any Other Business

- 9.1 RW suggested that we could give a talk to the village in, perhaps, October, on the conservation and the pageant video of 1924 could also be shown.

Discussion took place as to the venue and PW and RW agreed to see if the Tutbury Institute could accommodate this gathering.

- 9.2 KC reported that there was another War Memorial to be viewed when travelling to Nottingham IKEA via Denby and Little Eaton.

- 10. Date of Next Meeting** was first set to follow the site meeting (i.e. Thursday 30th July, usual time and place).

As the date of the site meeting was altered to Tuesday 28th July:

THE DATE OF THE NEXT TWMPCC MEETING is Wednesday 29th July 2015 at 10.30am at 26 Hillcrest.

The Meeting closed at 11.55am

	Phase I Assessment	Phase I Revised Spec & Quotes	Preservation	S&R Management Fee	Extra paving	Garden	Wreath Holder	Maintenance Fund	Totals	Status
	Actual Costs/Quotes					Estimated Costs				
Stage Cost	£3,852	£838	£10,752	£1,458	£900	£750	£1,250	£1,600	£21,400	
Grants										
ESBC-P1	£1,926								£1,926	Invoice Paid
WMT-P1	£1,926								£1,926	Funds Received
PCC		£838							£838	Invoice Paid
WMT			£9,160.00						£9,160	Offered
WASP			£1,000.00						£1,000	Offered
BG						£1,250			£1,250	Sponsored to limit
J&O			£592.00	£1,458.00	£900	£750		£800	£4,500	Funds Received
Status	Paid	Paid	Funded	Funded	Funded	Funded	Funded	Funding Required	20,599.60	
Further Funding Required									£800	

