

TUTBURY WAR MEMORIALS PRESERVATION COMMITTEE

Distribution of finalised Minutes

to: Committee members
cc: Parish Council (Clerk)
Parochial Church Council (Rev Ian Whitehead)
Civic Society (Chair)
cfi: Bishop of Stafford

MEETING held on Wednesday 29th July 2015 at 26 Hillcrest, Tutbury at 10.30 am

Present: Mr R Nuth (Chairman) Mrs S Norris (Treasurer) Mrs J Nuth (Secretary)
Mrs K Chapman Mrs L Evans Mrs P Wood
Mr R Wood

- 1) **Apologies** were received from Mr Wright.
- 2) **Minutes of previous meeting** were signed by the Chairman.
- 3) **Funding**

The Treasurer reported that the Funds in the bank account were £5,185.42.

The funding allocation (for preservation of the plaques) to be given to the Parochial Church Council was discussed and it was thought that for 10 years' maintenance, £500 per each 5 year block would be appropriate (i.e. £1,000.00).

The Bridging Loan had been agreed with the Parochial Church Council. This would be necessary as the War Memorials Trust grant (WMT) would not be paid until sight of the Completion Certificate – and Smith & Roper operate on a strict 30 days from invoice.

- 4) **Past activities – Community Garden Award Ceremony**

JAN reported that in June, at the "Worship & Praise" Service in St Mary's Priory Church, she had presented Roger Sharp with the ESBC Community Garden Award for the War Memorial Garden.

- 5) **Tutbury War Memorials Preservation Project**

5.1 Pre-contract meeting of 28th July in the Priory Suite

At the above Meeting, the commencement date for the Conservation Work had been changed to 10th August (i.e. one week later than advised), with a completion date of 4th September.

The men would be on site from 8.30am – 4.30pm, 5 days a week, unless working off site or if there was a church ceremony/function (i.e. wedding, funeral, etc.). Enclosed security fencing would protect the site at all other times.

New contracts were duly signed.

Few materials would be left onsite and the MSM would remove their own waste.

A further site visit was arranged for Friday 14th August, in order for Smith & Roper to check the colour of the mortar, etc.

5.2 War Memorial Garden Preservation

Work was to commence to remove all roses and plants from the War Memorial Garden to a new site to be created on the opposite bank in the closed churchyard.

All were welcome to participate on Thursday 30th July at 10am, but SN regretted that she would be unable to attend. This would be church-led.

5.3 Conservation

5.4 Walls adjacent to War Memorial steps

The work to improve the walls is not within the remit of WMT. The walls are a mess, a little less than dangerous. MSM have been asked to quote for the work to secure the stones with mortar. Derek Park of MSM suggested levelling off the grass.

There was again damage to the wall on the corner opposite the West door.

In exchange for provision of church toilet facilities, MSM agreed to repair the step in front of the West door and the two drain covers.

5.5 British Gypsum/Wreath Holder:

RN handed round photographs of railings, poppy designs, etc.

He also showed a standard wreath, courtesy of BW, and how it had to be fitted on a holder with cable ties.

Based on the 18 wreaths that were laid in November 2014, it was felt that there should be sufficient railings to hold at least this amount. The suggestion was made by RW that the holders could be hinged, not curved.

5.5.1 Design

RW showed his proposed design – reminding the Committee of the need for safety with regard to the space between the rails. Slots for poppy crosses would also be incorporated in the design.

The wreath holders should be set in gravel, to prevent damage by mowers, strimmers, etc.

It was proposed by Mrs Evans and seconded by Mr Wood that the basis for the design of the wreath holders should be that both are "2 railings with a poppy panel in the middle, with knobs on the top of each railing and possibly hinged".

RW registered his opposition to the design with tall and short vertical bars and thought that single verticals only were required. Further drawing with measurements would be made.

5.5.2 Permissions

The final design would have to be shown to the Diocesan Advisory Committee before a Faculty could be granted.

5.5.3 Manufacture, Installation

A list of potential contractors was reviewed – further contractors may be added.

5.6 War Memorial Garden - New garden design/planting – No progress

5.7 Listing of memorial – No progress

6) Schedule/Next Steps

A site meeting was planned for 10th August 2015, when Richard Smith of Smith & Roper and Derek Park of MSM would be at the War memorial to discuss progress and the choice of mortar for pointing.

7) Future activities – None planned

8) Any Other Business

There was still no progress on the display for the chemist's window.

9) Date of Next Meeting

The date of the next Meeting was set to follow the site Meeting of 10th August and Wednesday 19th August 2015 was agreed at the Meeting.

HOWEVER, the date of the Site Meeting was altered by the Contractors and Architect.

The date of the Site Meeting was to be Wednesday 19th August 2015 at 9am – 9.30am.

Therefore the date of the next TWMPc will be

Tuesday 25th August 2015 at 2.00pm and 26 Hillcrest, Tutbury.

[Subsequent to the Meeting, the location was changed to the Priory Suite at St. Mary's.](#)