DIOCESE OF LICHFIELD
GOING FOR GROWTH!

Form 3A
(Rule 4.3)
Petition for Faculty
(Proceedings started pursuant to resolution of Parochial Church Council)

To the Consistory Court of the Diocese of Lichfield

Church of PRIORY CHURCH OF ST MARY THE VIRGIN

In the Parish of TUTBURY

Petitioners:

FULL NAME*	RESIDENTIAL ADDRESS (including postcode)	OFFICE HELD*
REV IAN WHITEHEAD	ROLLESTON RECTORY, CHURCH ROAD, ROLLESTON ON DOVE, BURTON UPON TRENT STAFFS DE13 9BE	MINISTER IN CHARGE
JOYCELYN HICKMAN	37 PORTWAY CLOSE TUTBURY BURTON-ON-TRENT DE13 9HU	CHURCHWARDEN
RICK NUTH	26, HILLCREST, TUTBURY BURTON-ON-TRENT STAFFS DE13 9JD	CHAIRMAN, TUTBURY WAR MEMORIALS PRESERVATION COMMITTEE

**Please use capital letters.*

Please indicate here which of the above (or other person) should be regarded as the contact address. A telephone number and email address should also be provided where possible.

Title and Name: Rick Nuth, Chairman, *Tutbury War Memorials Preservation Committee*

Address (Inc. postcode): 26 Hillcrest, Tutbury, Burton-on-Trent, Staffs, DE13 9JD

Tel: 01283 810 166, Email: rick@nuth.me.uk, Website www.twmpc.org.uk

Usually the minister and churchwardens should be the petitioners. Where that is not the case, please provide an explanation here (including details of the interest which it is said that a person who is not the minister or a churchwarden has in the matter)

The Tutbury War Memorials Preservation Committee is acting as the agent of the Parochial Church Council of Tutbury St. Mary's Priory Church. Having successfully completed the preservation of the War Memorial at St. Mary's we now propose to have manufactured and installed two Wreath Holders to enable St. Mary's policy on Remembrance Wreaths (to be left on display until October) to be implemented without contravening the recommendations of the War Memorials Trust not to leave Wreaths on the Memorial.

SCHEDULE OF WORKS OR PROPOSALS

We petition the Court for a faculty to authorise the following:

Please fully and accurately state the works or other proposals for which a faculty is sought. Where relevant, include the number and date on the architect's or surveyor's drawings or other specifications.

This Faculty petition is for the installation of two Wreath Holders in the closed churchyard at St. Mary's Priory Church, Tutbury. The Wreath Holders will enable the policy of St. Mary's for the display of Remembrance Wreaths to be carried out whilst not damaging the War Memorial, following the recommendation of the War Memorials Trust.

Full details of the proposal and the index of supporting documents can be read in:

WH-PE-041 Faculty Request - Tutbury St. Mary's Priory Church - Wreath Holders

The proposal has received overwhelming support from the Parochial Church Council, the congregation, members of the public and local organisations with one exception – Tutbury Parish Council.

For clarity we have included their objections and our response as an appendix; we believe that reading this application will make clear why the Parish Council objected and why their objections are misguided, based as they are on a mistaken assessment of risk and an erroneous understanding of their authority.

The works or proposals must be the same as those in respect of which the Diocesan Advisory Committee has given any advice (subject to any modifications that have been made to take account of advice received).

Copies of the Standard Information Form and any drawings, plans, specifications, photographs or other documents showing the proposals must be provided with this petition.

A. PROFESSIONAL ADVICE

Please answer this section in every case

1. Has the architect or surveyor appointed under the Inspection of Churches Measure 1955 been:

   a. engaged in connection with the proposals? Yes ☐ No ☑

   b. asked for general advice in relation to these proposals? Yes ☐ No ☑

2. If another architect or surveyor is being engaged

   a. what is his or her name and address?

   b. why is he or she being instructed in relation to the proposed works?

B. CHANGES TO THE INTERIOR AND/OR EXTERIOR OF THE CHURCH

Please answer this section if applicable. Otherwise proceed to section C

3. a. If changes to the interior and/or exterior of the church are proposed, has the PCC prepared a statement of significance and a statement of needs?
   (Prepared by the TWMPC on behalf of the PCC) Yes ☑

   b. If the answer to a. is yes, please supply copies of the statements with this petition see documents
   WH-PE-041 Faculty Request - Tutbury St. Mary's Priory Church - Wreath Holders
   included with this Petition.

   c. If the answer to a. is no, what are the reasons for asking for permission for the proposals?

Please supply separate explanatory statement if more space is required

C. FINANCIAL INFORMATION

Please answer this section in every case

4. a. What is the estimated cost of the proposed works?
   £3,000
   b. Who has estimated this cost?
   Quote from Dragon Forge Artistic Ironworks included with the application
   c. Are the proposals wholly to be paid for by someone other than the parochial church council or wholly from funds which have been given to the PCC for the purpose of the proposals? No ☐ Yes ☑

   d. If the answer to c. is no, how are the proposals to be paid for? (*Please give figures in the boxes below*)

From:

i. the PCC's current balance of funds that are available for the purpose £
ii. gifts/legacies £
iii. grants or fund raising: – already available £
– being sought £

If you are preparing a statement of needs or providing an explanatory statement under section 3c, please include details of any fund raising strategy there.

D. PERMISSIONS FROM OTHER BODIES

Please answer this section in every case

5. a. Are any external works to the building proposed? Yes ☑

   b. If yes, have you consulted the local planning authority as to whether planning permission or advertisement consent is required? Yes ☑ No ☐

   c. Please include a copy of any reply from the local planning authority.
   See document
   [RD-10] Planning Enquiry Ref QU2015ENQ0620 - Installation of Wreath Holder - St. Mary's Priory Church Tutbury

6. a. If required, has outline or full planning permission or advertisement consent been granted?
   Not required Yes ☐ No ☐

   b. Please include a copy of the planning permission or advertisement consent, if any, with this petition.

7. a. If any of the proposals affect a scheduled ancient monument, has scheduled monument consent been obtained? Not applicable Yes ☐ No ☐

   b. If yes, please include a copy of the consent with this petition.

E. ARCHAEOLOGICAL MATTERS

Please answer this section if applicable. Otherwise proceed to section F

8. a. Have you been advised that the proposals may have archaeological significance?
   No ☑

   b. If yes, please include any advice received.

   c. Is an archaeologist to be involved and to be given facilities for inspection and recording during the course of the works of excavation or works to the fabric? No ☑

F. CONSULTATION FOR WORKS OF ALTERATION TO THE EXTERIOR OR INTERIOR OF A LISTED CHURCH

Please answer this section if applicable. Otherwise proceed to section G

9. Have you consulted any of the following bodies?

The Church Buildings Council	No ☑
English Heritage	No ☑
The Council for British Archaeology	No ☑
The Ancient Monument Society	No ☑
Society for the Protection of Ancient Buildings	No ☑
The Georgian Group	No ☑
The Victorian Society	No ☑
The Twentieth Century Society	No ☑

If the answer to any of the above is yes, please include copies of any correspondence giving the views of the body concerned and your replies.

10. a. Have you consulted the local planning authority? Yes ☑ No ☐

c. If yes, please include correspondence giving its views and your reply.
See answer to question D5 above

11. Please consult the following DAC adviser; you do not have to wait for their report before submitting your faculty application. The DAC adviser will report to the DAC and you will be sent a copy of the report after it has been considered by the DAC:

……

G. CHURCH INSURANCE

Please answer this section for any work to or in the church

11. Do the proposals involve external scaffolding? No ☑

12. a. Is the work or part of the work to be carried out by voluntary labour? No ☑

b. If yes, has the PCC taken out insurance to protect voluntary labour against the risk of injury during the course of the work? Yes ☐ No ☐

13. Have you informed the church's insurance company that work is to be carried out in the church or churchyard? No ☑

14. If the answer to question 13 is yes, please supply a copy of the insurer's approval or letter in reply.

H. DETAILS OF CONTRACTORS

Please answer this section when you wish to carry out work of any kind

15. Please give the name and address of each contractor to be employed for the different aspects of the works (e.g. builder, electrician, stained glass artist, organ builder etc.).

One contractor will manufacture and install.

Contractor: D McNeil D & Sons
Dragon Forge Artistic Ironworks
Archway 2 Little Burton West,
Burton-on-Trent,
Staffordshire
DE14 1PP

I. TIME FOR WORK

Please answer this section in every case

16. a. How soon will the work start after the faculty is granted?
within two weeks

b. How long is it expected that it will take for the work to be completed?
Approximately 6 weeks

17. a. Will it be necessary to hold public worship in another building while the work is being carried out? No ☑

b. If yes, has the Bishop consented to alternative arrangements for public worship?
Yes ☐ No ☐

J. ARCHDEACON'S LICENCE

Please answer this section if applicable. Otherwise proceed to section K

18. a. Has the archdeacon granted a licence authorising temporary minor re-ordering?
Yes ☐ No ☐

b. If yes, please include a copy with this petition.

K. PCC RESOLUTION

Please answer this section, deleting words as appropriate, in every case

19. The parochial church council at its meeting on 5 Oct 2015 passed unanimously ~~[without dissent] [by a majority of _____ to _____]~~ among those present and voting a resolution relating to the works or proposals. A copy of the resolution signed by the [Chair] [Secretary] is included with this petition. There are 14 members of the council.

~~L. DIOCESAN ADVISORY COMMITTEE~~

~~*Please answer this section in every case*~~. This question is not applicable to the way the FJ system operates in Lichfield Diocese so please ignore it. The DAC will respond with a notification of advice *after* your application has been considered at DAC.

~~20. Is a notification of advice from the Diocesan Advisory Committee included with this petition?~~

M. FURTHER INFORMATION

Please answer this section in every case

21. Will the work affect any graves? No ☑

22. Are any private rights (including rights in seats in the church) affected by the works or proposals? No ☑

23. If the answer to question 21 or 22 is yes, please provide details in the schedule of works or proposals.

24. Is the information about the church and churchyard included in the most recent quinquennial inspection report still accurate? Yes ☑ No ☐

25. If there is any further information that the petitioners would like the court to take into account, details should be set out in a letter or statement included with this petition.

We believe that the facts stated in this petition are true.

Date: 19 December 2015

Signed:

Signature	Name/Role
	Rev Ian Whitehead
	Joycelyn Hickman (Church Warden)
	Rick Nuth (Chairman, Tutbury War Memorials Preservation Committee)

(Signatures of Petitioners)

Send your application by email kristina.williamson@lichfield.anglican.org Please note that the DAC Secretariat no longer accepts applications in hard copy. If you wish to supplement your application with items that are too bulky to email, please indicate this in your covering email.